



Reconciliation Advisory Committee Minutes

Meeting held 10am on Wednesday 9 February – Koala Conservation Reserve

1	Welcome & Apologies		
1.1	<p>The Chair declared the meeting open at 10.19am</p> <p>Attendance: Patrice Mahoney OAM (Chair), Jane Jobe, (Nature Parks Board), Catherine Basterfield, Shani Blyth (Bunurong Land Council), Brad Mentha, Kate Adams, Ewan Macleod, Anna Eggleton, Sarah Hain (minutes), Ashley Reed (Phillip Island Nature Parks), Uncle Anthony Egan (<i>Traditional Owner Bunurong / Trawlwoolway</i>), Aunty Bev Munro, and Sally O'Neill.</p> <p>Apologies/Absent: Danielle Auldish, Sarah Sanajko, Paul Patten, Kevin Love, Rosanna Martino</p>		
SSH	Acknowledgement of Country and Introductions		
2.1	The Chair welcomed everyone and acknowledged Traditional Owners, Elders and Community members in the room.		
3	Minutes from Previous meeting	ACTIONS	STATUS
3.1	Minutes from the November 2021 meeting were approved	<i>Sarah Hain to upload to website</i>	
4	Board Update		
4.1	<p>Catherine gave the board update. The board last met on 16 December 2021. Key items discussed:</p> <p>Strategy for next two years – in 2018 the five year plan was put in place, the underlying theme of this strategy relied on a strong revenue base. The strategy was paused whilst focus was placed on recovery efforts brought on by COVID-19. Key changes were made to marketing and a new focus on the conference and events market was launched. Other areas of focus included improvements to systems, processes and efficiencies, and to people and culture. Working with community partners remains a strong focus. This revised COVID-19 themed strategy has not been circulated widely, Catherine will ensure it reaches key stakeholders.</p> <p>Animal Ethics update – The Animal Ethics committee shared their annual report with the board.</p>	<i>Revised strategy to be shared with the RAC</i>	

	<p>Penguin health - The board reviewed current risks identified with regards to penguin health, climate change being identified as a significant risk. The board reviewed these risks and although not comfortable with the risk, the board are happy with the actions being taken.</p> <p>Conservation update – An overall update was shared, despite COVID-19 this work continues.</p> <p>All staff meeting was held in December and included special staff awards, great to see people being recognised from across the business.</p>		
5	Committee Updates	ACTIONS	STATUS
5.1	<p>Kate Adams - Nature Parks</p> <ul style="list-style-type: none"> • A great yarning circle was held last week to discuss the Aboriginal Employment Strategy. Next steps are to meet with Joel Wright and Steve Parker to work on what have we learnt and get started on writing the draft strategy. • Kate Adams was noted as being the current representative for BCRN for Nature Parks, Anna Eggleton has kindly offered to be second rep from Nature Parks on this committee. <p>Shani Blyth - Bunurong Land Council</p> <ul style="list-style-type: none"> • Shani reported she has spoken with Rob Ogden who is fulfilling the CEO role and heritage manager role as Dan Turnbull stepped down. The AGM was postponed to 25 March 2022, an update will come then. Despite changes going on internally this will not affect how BLC and PINP work together. Shani is enjoying her new role in the Natural Resources Management team and continues to work closely with PINP via Jess McKelson. • Shani conveyed that Jess McKelson has had an idea to nominate Swan Lake as area for Traditional Owners to manage and learn on as a joint project with PINP. Nature Parks has a conservation management plan for this area, and they would work together to ensure plan is carried out. A great example of cultural and corporate collaboration. <p>Community</p> <ul style="list-style-type: none"> • Sally O'Neill is now in her new role at CMA, as Communications Lead. No RAP in place yet for the CMA, Mandy Leggett is Cultural Heritage Officer at CMA. • Uncle Anthony and Aunty Bev are both members of the Bass Coast Health Advisory Committee, also looking at a RAP. Discussion was held around the challenges relating to “naming” as BCHAC consider “naming” new hospital wards. Patrice commented that there is a lot happening with regards to language and naming, not easy to rename but other options can be used ie: local names, or the use of two names. Patrice raised the question as to whose place is it to decide on the names? Discussion was held around aiming to move towards a place of automatic incorporation of language into all development in the region. • Uncle Anthony and Aunty Bev also reported Paul Patten has been doing a lot of work with community on vaccinations. 	<p><i>Kate to invite Anna to BCRN meetings</i></p> <p><i>Shani to source ideas from BLC on Swan Lake ideas</i></p>	

	<ul style="list-style-type: none"> Reconciliation Bass Coast South Gippsland met last week and held a planning day. Patrice reported that they had discussed where they fit in to the broader region groups, and the roles of each group. Discussion was also held around signage consistency within the region, the need for a collective narrative in the region, and if this would help visitors to engage and gain understanding. Concerns were raised about the need for consistency across the regions and maybe the need for a collective standard. Some tools do exist, some Traditional Owner content exists but needs updating. General discussion was held with regards to cultural awareness among staff across organisations, and how to ensure staff in key areas for example visitor information centres, can comfortably address questions and provide appropriate information. Patrice reported some reports whereby visitors had implied that cultural awareness was not a priority. Flyers used to be available in the information centres, now that this is not in place, could this be a potential project for BCRN to develop some collateral that could address this need. Complaints have been received at council with regards to all visitor centres. Uncle Anthony noted it is a challenging situation, dealing with treaty with a new RAP system, law first and foremost, suggested a refinement of the MOU with BLC. Kate Adams noted that we have received a couple of applications for community members with regards to the vacant committee roles. These will be considered but will look to readvertise in March. 	<p><i>Kate to raise with BCRN – raise this at the next meeting as a priority</i></p> <p><i>Kate Adams to follow up with readvertising</i></p>	
6	Child Safety Standards		
6.1	<ul style="list-style-type: none"> Kate Adams advised that the Commission for Children and Young people have put out 11 new child safety standards. We must be compliant by 1 July 2022. Standard number 1 is important as it relates specifically to Aboriginal and Torres Strait Islander children. It was noted we do have a lot of resources available for us to access and to use to inform our own internal strategies. We have a Policy and Code of Conduct in place for staff and contractors, but nothing that specifically relates to Aboriginal and Torres Strait Islander children as required in standard 1. We do have the RAP in place, but does this translate down to visual and practical? Our Accessibility Plan will touch on this, and Roland's role can potentially work on this. 	<p><i>Kate to follow up with Roland and VACCA</i></p>	
7	Community Open Day 2022	ACTIONS	STATUS
7.1	<ul style="list-style-type: none"> Sarah Hain advised that this event is taking place on Sunday 6 March. It was agreed by the committee to again participate in this event by way of a market stall promoting the RAP, kids activities (badge making and mural and boomerang painting) to be offered. RAC members needed to help on the day. Welcome to Country to be held within the grounds A discussion about providing T-shirts to RAC members. 	<p><i>Kate, Sally and Patrice to coordinate activities for the day.</i></p> <p><i>Sarah Hain to review t-shirt order.</i></p>	

8	Artwork – Expressions of Interest required for employment strategy and the next RAP		
8.1	<ul style="list-style-type: none"> • Kate Adams noted that it is now time to start the process to get an artwork in place. • Dave Burrows at BCSC potential contact for advice on best method/EOI. Kate has EOI from council to potentially consider as an example. 	<i>Kate Adams to work through EOI with Aunty Bev</i>	
9	General Business		
9.1	<ul style="list-style-type: none"> • Uncle Anthony looked at BCAL (Bass Coast Adult Learning) building and said it would be nice to use the gathering space and could connect PINP to the Wonthaggi area. Culturally this is an important space. Uncle happy to take on role of driving some action in this space. • Patrice mentioned that community gardens is a commonly used term and questions are often raised by community as to how to access and engage with. Another complex topic could be a role for council to play a part within and engage with community. It won't fall within the PINP RAP. • Sally asked about annual pass vouchers for provision to key stakeholders, there are instances when some people are interested in attending PINP regularly. To be discussed at next meeting. 	<i>Sarah to add to agenda for next meeting</i>	
10	Events Update		
10.1	Events planning will be discussed at BCRN meeting on 3 March 2022		
11	Next Meeting		
	Wednesday 4 May 2022, 10am – 12pm – venue details to be confirmed		
	Meeting closed 12.17pm		